**NEKLS Trustee Training Requirement**

Contact: Anna Foote, Youth Services and Continuing Education Consultant

More information about this requirement may be found on the NEKLS Library Trustee information page, <http://nekls.org/trustee-information/>.

To meet Accreditation Standard 9, a quorum of library board members must successfully complete annual trustee training. The training should include two hours of meaningful content/discussion on topic(s) relevant to their positions as library trustees.

**The deadline for meeting this annual standard is September 15.** Failure to complete this requirement may result in the library losing the remainder of its Library Development Grant.

Ways for trustees to successfully complete the training requirement include:

* Attending the annual in-person Trustee Training event sponsored by NEKLS, typically during summer;
* Attending a NEKLS-approved online or in-person class, individually or as a group, and completing the trustee training verification form found at <http://bit.ly/2MtgLVE>;
* Attending part or all of the annual Kansas Library Association Conference, or another state, regional or national conference.

A list of current NEKLS-approved training opportunities can be found on the NEKLS website at [*http://nekls.org/trustee-information/*](http://nekls.org/trustee-information/). There are many options, and training can be completed throughout the year, so library directors and board presidents are encouraged to talk to Anna Foote, Continuing Education Consultant, about how to meet their boards’ CE needs.

As best practice, all board members should complete training on the same topic, though there may be situations when this is not feasible. Contact Anna to request an exception. The two-hour requirement may be divided into separate sessions and topics, including sessions held as part of library board meetings.

*Last updated 5-30-19.*